

Dear Property Owner, Resident, or Neighborhood Association President,

The purpose of this letter is to inform you that we have recently filed a Zoning Adjustment application (ZA-167-16) for a site located at 4506 N. Rubicon Ave. Phoenix, AZ 85018.

Our request is for four total variances allowing for a) Setback accommodation for the existing Guest House, b) Allowing for a finished third story, and c) Allowing for tennis court and associated walls along N. Rubicon Avenue.

The hearing is as follows:

Zoning Adjustment Hearing City Hall 200 W. Washington St. 1st Floor Assembly Room <u>C</u> On <u>May 25, 2017</u> at <u>9:00am</u>

You may attend the hearing to learn about the case and make your opinions known. Hearing information may also be found on signs posted on the site. You may also make your feelings known on this case by writing to the Planning and Development Department at 200 West Washington, 2nd Floor, Phoenix, Arizona, 85003 and referencing the case number. You can also send an email to zoning.adjustment@phoenix.gov. Please reference the above case number and hearing date in your email. Your letter/email will be made part of the case file and shared with the hearing officer.

I would be happy to answer any questions or hear any concerns that you may have regarding this proposal. You may reach me at 855-373-9388 or you may reach the City of Phoenix's Planning and Development Department at 602-262-7131 or zoning.adjustment@phoenix.gov. Please reference the above case number and hearing date in your email to expedite a response.

Sincerely,

CP Drewett